

AI Workflow Automation for Tasks



CASE STUDY

Automating Tasks, Timesheets, and Invoices from Outlook Emails



AT A GLANCE

CHALLENGES

- Manual email processing
- Repetitive data entry
- Administrative bottlenecks
- Inconsistent record keeping

BENEFITS

- Faster workflow execution
- Improved operational efficiency
- Greater data accuracy
- Reduced administrative effort



"What used to take **hours of manual work** now happens automatically, allowing our team to **focus on more valuable work.**"



OBJECTIVES

The objective was to automate repetitive administrative work by transforming Outlook emails into structured tasks, timesheets, and invoices, reducing manual effort and improving operational efficiency.



SOLUTIONS

Carthago Studio developed an AI workflow automation platform that converts Outlook emails into structured business data automatically.

- **AI Email Processing**
- **Automated Task Creation**
- **Timesheet Automation**
- **Invoice Generation**



BENEFITS & IMPACT

Reduced Administrative Work

Routine email processing was automated, saving teams valuable time each day.

Faster Project Workflows

Tasks and timesheets were created automatically from incoming emails.

Improved Data Accuracy

Automation reduced manual entry errors across projects and invoices.

Increased Team Productivity

Employees spent less time on administration and more on high-value work.